



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

Telkom Wireless: 020-2101370, 020-2183718
Mobile Lines: 0724 253 398, 0723 363 010, 0735 013 046
Incident Lines: 0786 101 100, 0741 101 100

P.O. Box 67839, 00200
Popo Road, Nairobi, Kenya
E-mail: dgnema@nema.go.ke
Website: www.nema.go.ke

PUBLIC NOTICE

RESUMPTION OF REGISTRATION OF ENVIRONMENTAL ASSESSMENT EXPERTS EFFECTIVE 1ST SEPTEMBER 2023.

The National Environment Management Authority is mandated under the Environmental Management and Coordination Act 1999 and subsidiary legislation, the Environmental (Impact Assessment and Audit) Regulations 2003 to register Environmental Assessment Experts. The experts are registered to undertake Strategic Environmental Assessments, Integrated Environmental and Social Impact Assessments and Environmental Audits for policies, programmes, plans and development projects in order to mainstream sound environmental management, institute appropriate safeguards and enhance sustainable development.

The registration of new experts was suspended from January 2023 for a period of eight months to allow audit the experts' register and streamline the registration process to improve the quality of environmental assessments.

The Audit process has been concluded and the Authority hereby announces the resumption of registration process of Environmental Assessment Experts as from **1st of September 2023**.

Qualified and interested members of the public are invited to make online applications and payment of the application fees through the E-citizen- NEMA licensing portal.

To ensure good practice and professionalism in the sector, all registered and practicing experts are required to **subscribe** to the Code of Practice and Professional Ethics (CoPPE) by 31st December 2023 prior to renewal of their practicing licenses for the year 2024. The Authority expects strict adherence to all the requirements stipulated in CoPPE by all experts to enhance the quality of Environmental Assessment Studies and reports for Sustainable Development.

The following are the qualification requirements for registration of Environmental Assessment Experts:

1. Any person interested to be registered as an Environmental Assessment Expert must have a degree or masters in **Environmental sciences/ studies or related courses**.
2. For registration as an **Associate Expert** one has to provide proof of undertaking at least one year mentorship programme under a practising lead expert or a firm of experts.

3. For registration as a **Lead Expert** one must have practised for **eight years as an associate expert** for first degree holders, **five (5) years** as associate for Masters Holders and **three (3) years for PhD holders**.
4. Application for registration **must be duly completed** with all relevant documents for expert category being applied for as follows:
 - a. Duly filled online application form
 - b. Detailed and up-to date personal CV with documented evidence of practice as outlined in 3 above.
 - c. Proof of completion of a mentorship program (for associate experts).
 - d. Academic Certificates
 - e. Proof of undertaking an Environmental Impact Assessment and Audit training from a recognized training institution.
 - f. Professional Certificates
 - g. Certificate of good conduct
 - h. KRA Tax Compliance Certificate (TCC)

Firm of Experts requirements

- a) Certificate of incorporation.
- b) Articles of Association
- c) KRA PIN and Tax Compliance Certificate (TCC)
- d) Form CR1 (directorship) with at least one director being a registered and practicing lead expert.
- e) Form CR12 (shareholders)
- f) Firm profile inclusive of organogram
- g) Team of experts: at least one lead and one associate experts with valid practicing licenses.
- h) Detailed and up-to date personal CV
- i) Certificate of Registration as an Environmental Assessment Expert (EAE) and current practising licenses for all the lead and associate experts

NOTE: All Experts are notified that any breach to the Code of Practice and Professional Ethics or malpractice will result in disciplinary action being taken against the culpable expert/suspension/deregistration and/or removal from the Experts Register as shall be determined in accordance with the Environmental (Impact Assessment and Audit) Regulations 2003.

NEMA is committed to ensuring a Clean, Healthy and Sustainable Environment for All.

Our Environment, Our Life, Our Responsibility

DIRECTOR GENERAL

Dated 1st September, 2023